



Board of Directors Meeting Minutes

June 1, 2016

Officers:

President – Caron Harrang, LICSW, FIPA  
Secretary/Treasurer – Maxine Nelson,  
LICSW, FIPA  
Director of Training – Dana Blue,  
LICSW, FIPA

Directors:

David Jachim, PhD, FIPA  
Adriana Prengler, LMHC, FIPA  
Candidate Representative –Julie  
Hendrickson, MA, LMHC

Administrative Staff:

Recording Secretary – Hollee Sweet

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Present: Dana Blue, Caron Harrang, Julie Hendrickson, David Jachim, Maxine Nelson,  
Hollie Sweet

Guests: Patrick Nalbone and Brandi Conforth (Advisory Council Members)

Absent: Adriana Prengler  
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The meeting was called at 7:00 p.m.

- I. April Meeting Minutes.  
The April minutes were unanimously approved.
  
- II. Secretary/Treasurer’s Report. Maxine Nelson reporting:  
Maxine Nelson reviewed NPSI’s financial statements with the Board. We have \$20,216.26 in checking, \$15,122.77 in savings, and \$23,945.53 in our investment account.

Patrick Nalbone and Brandi Conforth attended this board meeting to discuss NPSI’s budget and financial reporting for the ACPE. Patrick noted that the ACPE will want to see NPSI’s current operating budget, which the Financial Planning Committee is in the process of preparing. Maxine proposed providing a one-year operating plan to the ACPE, with the note that a more comprehensive five-year budget is in the process of being created.

Patrick suggested creating a fiscal year (July 2016-June 2017) operating plan with the data from the previous year as a starting point. He also recommended the budget be organized around three areas of operation including, 1) Overall operations ; 2) Institute operations; and 3) Society operations. Brandi mentioned that the one-year plan could be based on

estimated revenue and expense, rather than precise numbers to start out with. Additionally, that a narrative summary of the one-year plan including the Finance Committee's work to complete a 5-year budget would be useful to include in the report for ACPE.

Action: Caron Harrang will review the current Strategic Plan to assess which goals have been met, and which need to be further addressed in fiscal 2016-17. This will aid the Finance Committee in preparing a one-year operating plan, which will help in establishing a budget.

Action: Hollee Sweet will provide Maxine Nelson with a July 1-May 31, 2016 Balance Sheet and general P&L, as well as an estimate of revenue and expenses for June.

- III. President's Report. Caron Harrang reporting:  
Caron Harrang discussed the current results from the Member Survey. A total of twenty-two members completed the survey: 5 candidates, 11 full members, and 6 community members.

Action: Caron will prepare a report on the Member Survey results and consult with the Board on how best to present the results with the membership.

Caron, Maxine Nelson, and Esti Karson are planning an inaugural holiday party for the full members. Julie Hendrickson suggested an additional end-of-the-academic-year party that would include the candidates.

Action: Julie Hendrickson will inquire as to whether any of the candidates would like to assist in planning the academic end-of-year party.

Caron queried the Board as to how to proceed regarding updates to the NPSI Code of Ethics approved at the April Board meeting. Directors agreed that the full members should be notified of the Board's responsibility to update the Code and invite comments. The proposed updates are:

1) Avoiding Exploitation

"Concurrent supervision of candidates by the spouse, significant other or other relative of their analysts should be avoided whenever possible in the interest of maintaining the independence and objectivity of both the supervisory and analytic processes."

2) Integrity

"Psychoanalysts should cooperate with ethics investigations and proceedings conducted in accordance with the Provision for Implementation of the Principles and Standards of Ethics for Psychoanalysts. Failure to cooperate is itself an ethics violation."

Action: Caron will email the abovementioned changes to full members and invite comments. Once questions and comments have been responded to, the revised Code will be posted on the website ([www.npsi.us.com](http://www.npsi.us.com)) and a link sent to the NPSI Community listserv.

IV. Education Committee Report. Dana Blue reporting:

ACPE will require a report as we approach the one-year anniversary of our initial accreditation. Dana Blue is attempting to get clarification regarding the date of renewal.

In anticipation of this report, Dana has reviewed the initial result from ACPE and asked for help in drafting our documents for resubmission. Our priority was to develop and implement a policy change requiring all TAs to be board certified, and this policy has been approved by the TA committee, and ratified by the EC. Caron Harrang, as a member of the Liaison committee, has agreed to write up the details of the agreement with CIPS to allow NPSI TAs to be the beta testers for board certification, as well as to provide an overview of the NPSI strategic plan. Maxine Nelson has agreed to submit an enhanced budget as part of the review. Dana will take the lead on writing the overall report.

Action: Dana will prepare a report with assistance from EC, the ad hoc Finance Committee, and the President and submit to ACPE by the end of June.

Dana and Julie Hendrickson plan to develop policies for tuition loans and a possible scholarship program for NPSI. This builds on research done by Julie following a policy passed by the board two years ago allocating 10% of the proceeds from special events to a scholarship fund.

Action: Dana will report to the Board when the review is completed and the Education Committee has voted to approve one or both of these programs.

To see the Education Committee minutes from May, please see Appendix A.

V. EBOR 2014 Book Party. Caron Harrang and Dana Blue reporting:

Caron Harrang announced that a book party for “From Reverie to Interpretation: Transforming thought into the action of Psychoanalysis” will be held September 10 in the home of David and Jeanne Jachim. Caron inquired as to whether the Board would approve NPSI sponsoring the book party in order showcase publication of the collected papers from EBOR 2014 and to promote EBOR 2016. The Board unanimously agreed to sponsor the event and budgeted \$250 for the event.

VI. Distance Learning. Caron Harrang and Dana Blue reporting:

Caron Harrang reported that she has scheduled a June 10 demo with GoToMeeting, which is the software system recommended by Ken Cunningham.

Action: Caron and Dana Blue will report to the Board after the demo as to whether they recommend purchasing the software as part of our developing distance learning capability.

VII. Scientific Meetings. Caron Harrang reporting:

Caron Harrang reported that psychoanalyst Gunther Perdigao (New Orleans) contacted Maxine Anderson to express his interest in presenting during one of the NPSI Scientific Meetings. Dana Blue suggested we invite him to EBOR to connect with him and potentially plan a presentation with NPSI in 2016/17.

Action: Caron will contact Dr. Perdigao and invite him to attend EBOR 2016 as an initial step in getting to know us and if his presenting a paper at a scientific meeting might be mutually beneficial.

VIII. Next Board Meeting.

The next Board Meeting will be held September 7 at 7:00 p.m. and the Board will meet August 13 (10:00 a.m. to noon) for an annual strategic planning meeting.

The meeting was adjourned at 8:40 p.m.

## Appendix A

### Education Committee Meeting Minutes May 3, 2016

#### Members:

Director of Training-Dana Blue  
Progression-Judy Eekhoff  
Curriculum-Barb Sewell  
Admissions-Maxine Nelson

Candidates-Dave Parnes  
Recording Secretary-  
Connie Sais

Present: All members

The meeting was called to order by Dana Blue at 7:30pm

I. The EC reviewed, and then approved, the April minutes.

#### II. Committee Reports

##### A. Admissions (Maxine)

The admissions committee continues to participate in NPSI's psychoanalytic training outreach efforts, most recently by drafting a flyer to alert members of the WSSCSW to the fact of training, which Hollee formatted and sent. Maxine met with several professionals who attended the last clinical open house. The settings were conducive to relaxing and talking about both NPSI and those interested in more training. She learned that 2 applications are in process, 2 people are still deliberating. She will have one final meeting with a prospective candidate tomorrow. Admissions considers a class of 4-5 optimal while 3 is the minimum.

A discussion of the merits and vulnerabilities of our small size, in relation to SPSI, took place.

##### B. Candidates (Dave)

The candidate committee did not meet this month due to the Passover holiday.

A draft of the referral service website is complete. Hollee is the designated webmaster.

Action item: Dave will develop a constant contact flyer. Dave and Dana will develop and share thoughts with Hollee about responding to therapy inquiries from the public.

##### C Curriculum (Barb)

There will be a curriculum meeting next Monday to clarify the discussions and member survey about changing the teaching rotation from 12 weeks to 6 weeks and whether or when to have one or two instructors for each segment.

#### D. Progression (Judy)

Candidates continue to progress in both report writing and orals.

The IPA does not have a policy on in-person supervision, so the PC is working to draft one for NPSI. The progression committee will meet on May 27, 2016 to formulate and discuss this important policy.

A discussion of the Oral Exam took place, with questions raised about the tension between the need for evaluation and the desire to foster maximal creativity in the learning environment.

Action item: To promote further discussion, Barb volunteered to convene a faculty meeting. Judy proposed that this take the form of a faculty appreciation dinner, which she volunteered to host. This proposal was gratefully accepted by the group and will be scheduled as Judy and Barb determine.

### III. New Business

#### A. Review of ACPE report (Dana)

NPSI has been working to address specific areas to secure an extension of our preliminary accreditation, most particularly involving board certification for all training analysts and a stronger fiscal plan for NPSI overall.

Action item: Dana and others from the NPSI board are working on a report to ACPE.

#### B. Plan for EC Policies and Procedures (Dana)

Work continues on the NPSI policy and procedure manual. Dana has reviewed policy and procedure manuals from the Education Committees of other psychoanalytic institutes and shared the typical content areas, which include mission of the EC and each subordinate committee, composition and responsibilities of each group.

Action item: Dana will meet with PCC director of training to learn more, and will forward examples to the EC committee members in support of our writing project to be discussed and begun at the June EC meeting.

Meeting Adjourned at 8:40 pm

Next meeting: June 7, 2016 7:30-9 pm at NPSI

Respectfully submitted,

Connie Sais, Recording Secretary

Dana Blue, Editor