

NPSI Annual Board Meeting
January 8, 2020

Officers:

President – Maxine Nelson, LICSW, FIPA
Treasurer – Eileen Fletcher, SPHR/SHRM-SCP
Secretary – Michael Dougherty
Acting Director of Training – Maxine Nelson, LICSW, FIPA
Education Committee Chair (rotating) – Don Ross, MD, FIPA

Directors:

Caron Harrang, LICSW, FIPA
David Jachim, PhD, FIPA
Alison Kneisl, MD, MBA, MS
Carolyn Steinberg, MD, FRCPC, FIPA

Candidate Representatives:

Anna Delacroix, MA, LMHC
Nicole Wiggins, MA

Administrative Staff:

Recording Secretary – Hollee Sweet

Present: Anna Delacroix, Michael Dougherty, Eileen Fletcher, Caron Harrang, David Jachim, Alison Kneisl, Maxine Nelson, Don Ross, Carolyn Steinberg, Hollee Sweet, Nicole Wiggins

Guests: Len Levis, PhD and John Lundgren, MD, FIPA

The meeting was called at 6:30 pm.

I. Review of November Minutes.

The minutes were unanimously approved.

II. Secretary's Report. Michael Dougherty reporting:

Michael Dougherty reported that a donation letter and flyer were sent out in November to members. Membership renewal letters will go out later this month to both Full Members and Community Members. Michael suggested we again send two reminder letters, and follow up by phone with any members who do not renew by the due date.

III. Treasurer's Report. Eileen Fletcher reporting:

Eileen Fletcher reviewed the Income and Expense Statement with the Board, noting the year-to-date comparisons of the actual vs. budgeted amounts. Eileen also discussed donations over the past several months, and wondered how to determine which donors may have been responsive to the donation letter sent in the fall.

Action: Maxine Nelson will make an announcement at the beginning of each Scientific Meeting that attendees can donate to NPSI.

Eileen also reported that the Finance Committee has finalized their charter.

Action: Eileen will be moving forward to set up the Finance Committee.

IV. Website upgrade. Hollee Sweet reporting:

Holley Sweet noted that she and Maxine will meet Friday, January 10th to discuss the parameters of the changes to be made to the NPSI website in the process of the upgrade, which was approved by the Board in November 2019.

V. Distance Learning Committee. Carolyn Steinberg reporting:

Holley Sweet reported on the research the Committee has done on equipment needed for distance learning, as well as either upgrading the Zoom platform we're currently using, or switching to another platform (Cisco Webex or Go to Meeting) to ensure HIPAA compliance of video recordings.

Action: Hollee will be speaking with a Go to Meeting representative on Friday, and will report her findings to the Distance Learning Committee after the meeting.

VI. Liaison Committee Report. Caron Harrang and Maxine Nelson reporting:

Maxine Nelson reported that she and Carolyn Steinberg are attempting to get help from APsaA so that NPSI can offer CEUs for training and study groups to attendees residing outside of Washington State.

Caron Harrang reported that the NAPsaC face to face meeting in New York is coming up in February. New this year, in addition to IPA officers attending a portion of the meeting, the presidents of the other regional organizations (EPF and FEPAL) have been invited and plan to attend. NAPsaC is in the process of revising their Board structure and length of terms that officers and directors serve. The next President will come from Canada. Caron will have more to report after the February meeting.

VII. Education Committee Report. Caron Harrang reporting:

Caron Harrang reported on her experience as Rotating EC Chair, noting that Don Ross will be taking the next rotation (January – April), followed by Julie Hendrickson (May – August). After this, EC will need to nominate a candidate the Director of Training position or continue the Rotating Chairs model and determine who will serve in this position for the next round. Caron expressed a need for the Rotating Chair position to have its authority clarified in relation to the Acting Director of Training.

Action: Acting Director of Training, Maxine Nelson will convene a meeting with Rotating EC Chairs at the end of the academic year to further clarify the Chairs authority.

Caron reported that the Candidate Handbook will be updated to include a new policy approved by the Education Committee that all TAs providing personal analysis or supervision to NPSI candidates need to be Full Members of NPSI.

VIII. Candidates' Report. Anna Delacroix reporting:

Anna Delacroix reported that candidates will have their meeting minutes added to the NPSI website, under the password protected portion with additional password protection applied to the minutes themselves to ensure that they are only viewable by candidates.

IX. New Business.

Maxine Nelson reported that attorney Frances Schopick (NPSI Advisory Council) plans to present on insurance protection, informed consent, and mandatory reporting on March 11th from 7:30-9:00 pm. The Board decided the presentation will be open to candidates, community members, and full members. Carolyn Steinberg recommended this event be available via streaming if NPSI has acquired this capability by March.

Maxine Nelson also reported on Laura Groshong's proposed contract, and the Board discussed the benefits of contracting with her for \$400 (reduced from \$600 from the previous year when she was engaged as a Lobbyist) for the year. Laura will report on the progress with appealing and replacing the Volk decision (requiring "duty to protect") and will be available to answer questions from members regarding mental health laws and regulations in Washington state relating to the mental health practice. The Board unanimously approved renewing the contract at \$400. Caron Harrang suggested that NPSI send a flyer to members to inform them that Laura's availability to answer questions regarding mental health law and department of licensing statutes is a benefit of membership. Maxine suggested adding this information to membership renewal letters. Eileen Fletcher brought up her concern that NPSI be held liable for advice Laura Groshong provides to members.

Action: Maxine Nelson will follow up with Frances Schopick regarding NPSI's liability concerning Laura Groshong's advice to members.

X. Self-Study Committee. Maxine Nelson reporting.

Maxine Nelson discussed the upcoming Self-Study Retreat scheduled for February 1-2, 2020 and the need for volunteers to help with hospitality and recording secretary tasks. Eileen Fletcher volunteered to help and will follow-up with Maxine after the meeting.

Action: Maxine Nelson will write to candidates and full members with a detailed list of tasks and asking for volunteers.

Group relations consultants Len Levis and John Lundgren joined the last 30 minutes of the meeting to describe the Self-Study process and retreat and to answer the Board's questions. Len and John discussed the Self-Study process including the goal of the process: to determine why there is a lack of leadership succession and addressing group dynamics that have contributed to this shortage. They also detailed the schedule for the two-day retreat.

The meeting was adjourned at 8:00 pm.

The Board will next meet Wednesday, February 26, 2020 by Zoom (6:30 to 8:00 pm).