

Northwestern Psychoanalytic Society
Board of Directors Meeting Minutes
February 6, 2013

Officers:

President – David Jachim, PhD, FIPA
Past-president – Judy K Eekhoff, PhD, FIPA
Treasurer – Marianne Robinson, PhD, FIPA
Recording Secretary: Naoko Oguchi

Directors:

Maxine Anderson, MD, FIPA
Dana Blue, LICSW, FIPA
Caron Harrang LICSW, FIPA

Present: Maxine Anderson, Dana Blue, Caron Harrang, David Jachim, Maxine Nelson, Marianne Robinson

Absent: Judy K Eekhoff

The meeting was called to order at 6:30 p.m.

- I. The January minutes were approved by unanimous vote of the Board.
- II. Treasurer's report:
Marianne Robinson presented the monthly financial report. She also went over the profit and loss statement in detail. She explained that the net income for January was in the red (-5,384.50) because of yearly expenses, like liability insurance and lobbying service, which are paid annually in January. There was a discussion about switching from Bank of America to Chase for convenience.

Action: Naoko will request information from the branch regarding transferring our account and David will follow-up to negotiate fees.

III. Committee Reports

- Publications Committee - David Jachim reporting.
No report.
- Education Committee - Maxine Anderson reporting.
Maxine announced that Brian Robertson and Ted Jacobs will consult to NPS the last weekend in March. EC had suggested that this date be accepted even though several people will not be in town.

Action: David will coordinate with Naoko as to accommodations and airfare for Brian Robertson and Ted Jacobs.

Maxine announced to the board that David Rasmussen has signaled that he would like to step down as chair of curriculum committee as soon as

a new chair is found. There was a discussion about the current by-laws, which stipulate that committee chairs serve no more than three years. David Rasmussen has indicated that he will help with the search for a new chair.

- Outreach Committee – Caron
Open house on Sunday, February 10 from 1:00 to 3:00 PM. The budget for the refreshments is \$250 and Marian Evans (Gracious Gourmet Catering) will be providing savory appetizers and sparkling water. In addition, Caron was able to get donations from Starbucks and Macrina Bakery to fill out the menu. In terms of program, the focus will primarily be on community and, secondarily, on training opportunities. David will be giving a “state of the organization” report and there was some discussion about recording it on video and posting it on the NPS website. Caron also indicated that it might be possible in the future to utilize Seattle Central Community College film students assist with video recording of events, like the President’s address.

The board discussed the Community Member Outstanding Service Award. Marianne moved that Daniel Benveniste be awarded the first NPS Community Member Outstanding Service Award at the Open House on February 10, 2013, and that the board develop a protocol for awardee selection for future years. Dana seconded the motion. There were four yeas and one abstention (Judy).

Action: David will inform Daniel of the award prior to the Open House.

Other outreach activities:

1. Caron proposed the Board consider the idea of holding a Scientific Meeting at the UW Department of Psychiatry. Maxine Anderson agreed that this was a good idea and suggested that an NPS presentation might fit into their Grand Rounds rotation.
2. Caron stated that there were also plans to “take our message” to other educational organizations, including Seattle University and The Seattle School of Theology Psychology.
3. Caron suggested the possibility of proposing a panel on Reverie to be presented at the Alliance Forum in spring, 2014 as outreach and to promote EBOR X (October 17-19, 2014) which will address the same topic.

V. Membership Fees - David and Marianne

There was a discussion about the NPS portion of the membership fees, which are considerably lower than other institutes. David stated that the by-laws stipulate that the membership fees would change from time to time as determined by the Board. Caron moved that the NPS portion of the

membership fees be increased by \$150, making the total amount \$850. The motion was seconded by Marianne and was passed unanimously.

Action: Marianne (Treasurer) will inform the membership in writing of the increase to begin in fall, 2013.

- VI. PayPal for Tuition – Marianne Robinson reporting.
The board decided to extend the use of PayPal from special events and classes to include tuition payment for candidates.

- VII. NAPsaC – Caron Harrang and Dana Blue reporting.
Caron and Dana will be reporting on the January 2013 NAPsaC meeting in March when the meeting minutes are available.

- VIII. Accreditation Committee – David Jachim reporting.
David stated that the committee needed to inform the membership about the application process for Accreditation Council for Psychoanalytic Education (ACPE). There was a discussion about how to include one or more candidates on the committee and Maxine N. offered to be the liaison between the committee and the candidate group.

Action: Dana will draft a letter inviting candidate involvement, which Maxine Nelson will forward to the candidate group.

- IX. NPS Leadership – David Jachim reporting.
David reminded the board that he will be out of the country from February 14 – 28, 2013 and that Judy will be the acting president during his absence. Caron suggested posting this on the NPS Community listserve.

Action: David will let the membership know when he will be gone and that Judy will be acting president.

- X. Board Development Plan – David Jachim reporting.
David informed the board that he would bring the strategic plan to the March 6, 2013 board meeting. Caron stated that she had revised the organizational chart based on discussion at the November Board Retreat and sent it to webmaster Michelle Kilmer for formatting.

Action: Caron will present the revised organization chart to the March meeting.

- XI. NPS Software options – All board reporting.
There was a general discussion about the evolution of the idea to find software to carry out some of the administrative functions of NPS. The board expressed appreciation for Bruce Pollack's efforts in investigating options but everyone agreed that it would be important to revisit the idea when Judy is present to

explain the purpose. Once the board is clear about the functions of such software, it might be helpful to invite Bruce to a meeting to discuss the options.

Action: Caron will ask Deborah Cabaniss if she knows of other institutes that are using software in the way we are considering.

- XII. Dean of Students/Progression Committee – All Board reporting.
David asked for clarification about the ongoing conversation between Progression and the candidate group re: Dana’s dual role. There was discussion about clarification being needed between the role of mentor and role of Dean of Students. Caron made reference to the Progression Committee mission statement which includes the possibility of ad hoc committees being set up at the discretion of the chair as needed. Maxine Nelson suggested that, in addition, it might be meaningful to candidates if Marianne conveyed this intention directly to the group.

Action: Marianne will write a statement about the option of ad hoc committees and send it to Julie Hendrickson for distribution to the candidate group.

The meeting was adjourned at 7:55p.m. The board will meet next on March 6, 2013 at 6:30 pm.