

NPSI Annual Board Meeting
February 26, 2020

Officers:

President – Maxine Nelson, LICSW, FIPA
Treasurer – Eileen Fletcher, SPHR/SHRM-SCP
Secretary – Michael Dougherty
Acting Director of Training – Maxine Nelson, LICSW, FIPA
Education Committee Chair (rotating) – Don Ross, MD, FIPA

Directors:

Caron Harrang, LICSW, FIPA
David Jachim, PhD, FIPA
Alison Kneisl, MD, MBA, MS
Carolyn Steinberg, MD, FRCPC, FIPA

Candidate Representatives:

Anna Delacroix, MA, LMHC
Nicole Wiggins, MA

Administrative Staff:

Recording Secretary – Hollee Sweet

Present: Anna Delacroix, Michael Dougherty, Caron Harrang, Alison Kneisl, Maxine Nelson, Carolyn Steinberg, Hollee Sweet

Absent: Eileen Fletcher, David Jachim, Don Ross, Nicole Wiggins

The meeting was called at 6:30 pm.

I. Review of January Minutes.

The minutes were unanimously approved.

II. Secretary's Report. Michael Dougherty reporting:

Michael Dougherty reported that membership dues letters have been sent out, along with follow up reminders. Michael and Maxine Nelson will follow up with personal phone calls to members who have not paid their dues by March 6th.

III. Treasurer's Report. Hollee Sweet reporting for Eileen Fletcher:

Hollie Sweet reviewed the Income and Expense Statement with the Board, noting the year-to-date comparisons of the actual vs. budgeted amounts.

IV. Liaison Committee Report. Caron Harrang reporting:

Maxine Nelson discussed the proposed increase in CIPS dues from \$50 to \$60 to cover the increase in costs associated with the increase of IPSO dues (for NPSI candidates). The Board unanimously approved the motion to increase CIPS dues by \$10 per member in 2021.

Maxine also reported that CIPS will be holding a clinical conference next spring in Los Angeles, "Empowerment and Anxiety from a Male Perspective." The dates will be either April 23-24, 2021 or April 30-May 1, 2021. The Board decided the latter date would be preferable, and Maxine will relay this to CIPS.

Caron Harrang reported on the annual NAPsaC face to face meeting in New York. New this year, in addition to IPA officers attending a portion of the meeting, the presidents of the other regional organizations (EPF and FEPAL) attended. Caron also reported that the IPA will be increasing dues in 2021 by \$25; an additional increase of \$25 will be implemented in 2022. Beginning in 2023, dues will increase annually by 2%, based on an international inflation scale.

V. Candidate's Report. Anna Delacroix reporting:

Anna Delacroix reported that the candidates have been storing their meeting minutes on Google Docs rather than uploading them to the NPSI website due to the difficulty in assigning passwords to each document.

Action: Hollee Sweet will follow up with the webmaster to research the possibility of adding a second password-protected page to the website, with the objective of storing the candidate meeting minutes on the NPSI website, rather than on Google Docs.

VI. Website upgrade. Hollee Sweet reporting:

Hollie Sweet reported that the website upgrade and redesign has begun, and the next step is a meeting of the Ad hoc Website Design Committee (Maxine Nelson, Caron Harrang, and Samantha Good) on March 14th to discuss the redesign.

VII. Distance Learning Committee. Hollee Sweet reporting:

Hollie Sweet reported that the new distance learning equipment has been in use by candidates during the clinical seminar with remote instructors for the past two weeks, and that everything has been running smoothly. The next step is for the Education Committee to develop policies for training remote candidates.

The Board discussed ways in which to make faculty comfortable with teaching courses and study groups by Zoom, by preparing a descriptive and troubleshooting document, and offering faculty times to come into the office to see and try out the equipment.

VIII. Self-Study Retreat Report.

Maxine Nelson discussed the proposed Self-Study Retreat evaluation with the Board. Maxine would like to send out the evaluation, and then call a Membership Assembly to discuss succession. The Board decided the evaluation will go out next week.

Action item: Maxine will contact John Lundgren and Len Levis to determine the status of the report memorializing the retreat so that she can include information about the report along with the evaluation.

IX. New Business.

Maxine Nelson reported that Frances Schopick is no longer NPSI's counsel, and noted that the Board will discuss selecting another attorney at the March retreat.

Maxine discussed the possibility of a lease extension of two years, which would also include covering the expenses of painting the suite. The Board opted to discuss the possible extension further at the March retreat.

Maxine discussed the upcoming ACPEinc site visit, noting we are in communication with them regarding dates for the three-day visit, which would take place Thursday-Saturday in the spring. They will want to observe board and committee meetings, as well as classes and supervisions.

Maxine discussed the March Board retreat. She will be inviting Judy Eekhoff to discuss succession, and JoAnn Mills to discuss fundraising.

Caron Harrang noted that NPSI should be preparing for the COVID-19 pandemic, and directing members/faculty/candidates of what to do if recommendations are made by the CDC or state of Washington encouraging people to work from home as much as possible.

Action: Caron will prepare a document on COVID-19, in consultation with Carolyn Steinberg.

The meeting was adjourned at 8:00 p.m.

The Board will next meet March 28, 2020 at Maxine Nelson's home from 10:00 a.m. until 2:00 p.m.