

NPSI Board Meeting Minutes
March 9, 2022

Officers:

President – Barbara Sewell, MaMFC, MDIV,
MRE, MIPA
Treasurer – Eileen Fletcher, SPHR/SHRM-
SCP
Secretary – JoAnn Mills
Director of Training – David Parnes, LICSW,
FIPA
Education Committee Chair (rotating) –
David Parnes, LICSW, FIPA

Directors:

Michael Dougherty
Caron Harrang, LICSW, FIPA
Alison Kneisl, MD, MBA, MS
Carolyn Steinberg, MD, FRCPC, FIPA
Candidate Representative:
Dina Maugeri, MA

Administrative Staff:

Recording Secretary – Peggy Swenson

Present: Michael Dougherty, Eileen Fletcher, Caron Harrang, Alison Kneisl, Dina Maugeri,
JoAnn Mills, David Parnes, Barbara Sewell, Carolyn Steinberg, Peggy Swenson

The meeting was called to order at 7:03 p.m. by Barbara Sewell.

I. Review of February 2022 Board Meeting Minutes and Consent Agenda – Barbara Sewell

The February 2022 Board Meeting Minutes were approved as written.

Consent Agenda:

- Minutes from February 9, 2022 Board Meeting
- Education Committee Report
- Financial Report
- EBOR Report
- Liaison Report
- Draft of March 12 Retreat Agenda
- April 27th Town Hall Agenda

The Consent Agenda was approved.

II. President’s Report – Barbara Sewell

- A. **Indigenous Land Use Statement:** Barbara Sewell reported this statement is now on the website under the “ABOUT” tab, along with the anti-racist statement.
- B. **Community Membership:** Barbara Sewell reported no additional community members renewed after her letter was sent.
Action Item: On behalf of the Board, Barb will send Teddy Jachim a letter thanking him for serving on the Advisory Council, in addition to acknowledging his work for NPSI in the next Selected Facts newsletter.
- C. **EBOR Meeting:** Barbara Sewell referred the Board to the report included in the Consent Agenda.
Action Item: The Treasurer/Finance Committee will amend the current year’s budget for EBOR financial activity and then submit it to the Board for approval.
- D. **Scholarship Fund:** Barbara Sewell shared with the Board the Education Committee’s recommendation that guidelines for awarding scholarship funds be expanded to more than two terms of tuition if a candidate is in need.
- E. **April 27, 2022 Town Hall:** Barbara Sewell referred the Board to the report included in the Consent Agenda.
Action Item: Peggy Swenson will send flyer information to Carolyn Steinberg for sharing with NAPsaC members.

III. Finance Report – Eileen Fletcher

- A. Eileen Fletcher reviewed the current financial status of the organization and reiterated the need to amend the organization’s current year budget for EBOR income and expenses.
- B. The Board brainstormed ideas for continuing to build the scholarship fund. One idea suggested is to send a thank-you note to donors which includes statements from scholarship recipients. Another is to use EBOR as a fundraising opportunity by including a donation link in the registration flyer or making an appeal during one of the Zoom sessions. Finally, instructors could be encouraged to donate honoraria, or members could be given the option to donate to the fund during the annual membership renewal process.
Action Item: The Finance Committee will consider recommendations to present to the Board.

IV. Continuing Education – Barbara Sewell

- A. **Scientific Meetings and Clinical Deep Dives:** Barbara Sewell provided a summary of the number of registrations for the scientific meetings in January and February, and the Clinical Deep Dives held to date. Income for January’s scientific meeting was \$1,459, \$966 for February.

V. Ethics – Maxine Anderson

- A. Maxine Anderson, as chair of the effort to establish a standing ethics committee, provided a summary of the work done to date and the plan going forward. She stated current members comprising the committee are in the process of writing a charter and mission statement and building a framework for a deliberative process with a goal of as much transparency as possible. The committee plans to develop a comprehensive approach to responding to concerns or complaints which includes the role of the ombuds.

VI. ACPEinc – Maxine Anderson

- A. Maxine Anderson reported on the current status of ACPEinc from her perspective as Secretary of the ACPEinc Board of Trustees. She cited major organizational issues as impacting the responsiveness to questions and issues from accredited institutes.

VII. Director of Training Report – David Parnes

- A. David Parnes referred the Board to his report in the Consent Agenda but also questioned whether or not to pursue a cybersecurity consultation given the discussion about ACPEinc. The Board encouraged him to continue his search given the potential for additional international candidates.

VIII. Retreat Agenda – Barbara Sewell

- A. The Board discussed the agenda for the retreat planned for Saturday, March 12, from 10:00 am -1:00 pm. In addition to evaluating the operationalizing of the strategic plan, it was suggested to add these agenda items: discussion of website issues and a NAPsaC , or NPSI, Ukrainian Initiative.

IX. New Business

The meeting was adjourned at 8:31 pm. The next meeting will be Wednesday, April 13, 2022, 6:30-8:00 pm.