

NPSI Board Meeting Minutes
September 22, 2022

Officers:

President – Barbara Sewell, MaMFC, MDIV,
MRE, MIPA
Treasurer – Eileen Fletcher, SPHR/SHRM-
SCP
Secretary – JoAnn Mills
Director of Training – David Parnes, LICSW,
FIPA
Education Committee Chair (rotating) –
David Parnes, LICSW, FIPA

Directors:

Michael Dougherty
Caron Harrang, LICSW, FIPA
Alison Kneisl, MD, MBA, MS
Carolyn Steinberg, MD, FRCPC, FIPA
Candidate Representative:
Dina Maugeri, MA

Administrative Staff:

Recording Secretary – Peggy Swenson

Present: Caron Harrang, Alison Kneisl, Dina Maugeri, JoAnn Mills, David Parnes, Barbara Sewell, Carolyn Steinberg

The meeting was called to order at 6:35 pm by President Barbara Sewell.

I. Review of June 22, 2022 Board Meeting Minutes and Consent Agenda – Barbara Sewell

The June 22, 2022, Board Meeting Minutes were approved as edited.

Consent Agenda:

- Minutes from the June 22, 2022 Board Meeting
- Education Committee Report
- Liaison Report
- Candidate Report

The Consent Agenda was approved as above with a correction to the Education Committee Report for attendees of the recent new candidate orientation.

II. President’s Report - Barbara Sewell

A. Full Member Discussion: Barbara Sewell reported that Alessandra Barroso decided to apply to NPSI as a full member after they spoke following the June 22, 2022 Board Meeting. The Board discussed the need to be mindful of the number of requests made of

new members to participate in NPSI activities.

- B. End of the year party: Barbara Sewell reported the party was a successful gathering of the NPSI community.
- C. New Candidates: Barbara Sewell noted there are five new candidates in the analytic training program.
- D. Administrative Manager hiring process update: Barbara Sewell updated the Board on the interview and hiring process for the Administrative Manager position. Carol Bolt was offered and accepted the position. Her start date is pending.
- E. October Board Meeting: Barbara Sewell requested the Board meet on October 19, 2022 instead of the week prior as she will be out of town. The Board agreed to change the monthly meeting date to October 19th.
- F. CIPS Question: In response to a request from CIPS for the Board to provide feedback about what NPSI values most about CIPS, the Board agreed that a Board response would primarily be anecdotal and that a survey of CIPS members would better meet their need for feedback.
Action Item: Barbara Sewell will communicate this to the NPSI CIPS representatives.
- G. Presidents Meeting: Barbara Sewell reported on her participation in an IPA-sponsored “Presidents’ Group.” She shared with the Board a summary she had written of the group’s most recent meeting and her personal experience with the group. The Board discussed how Barbara might share her experience with the broader NPSI community to its benefit.
Action Item: Barbara Sewell will add this discussion to the Annual Meeting agenda.
- H. NPSI Office Improvements: Barbara Sewell offered to contribute a couch and painting to the organization for use in the NPSI office.
Action Item: Barbara Sewell will provide the ad hoc Building Committee (Caron Harrang, Chair) the dimensions of these items for their consideration. She will also work with the Administrator to procure a water delivery service.
- I. Full Membership Meeting Discussion of ExCom: Barbara Sewell reported on the ExCom’s discussion of organizing a meeting of full members to present the issues of succession and the Board's current effort to reduce the responsibilities of the President by assigning them to the Administrative Manager. The discussion continued with the next agenda item.

III. Succession Discussion Next Steps - JoAnn Mills

- A. ExCom proposals regarding the organizational structure and succession: After a full discussion of the ExCom proposals, the Board approved moving forward with a business plan to hire a professional Executive Director.

IV. Director of Training Report - Dave Parnes

The report stands as submitted and corrected via the Consent Agenda.

V. Liaison Committee - Caron Harrang

The report stands as submitted via the Consent Agenda.

VI. Candidate Report - Dina Maugeri

The report stands as submitted via the Consent Agenda.

VII. New Business

The meeting was adjourned at 8:07 pm. The next board meeting will be Wednesday, October 19, 2022, from 6:30-8:00 pm.

Meeting Materials

Minutes from June 22, 2022

Education Committee Report

CIPS Question

Candidate Report

Liaison Report “We have a meeting scheduled Thursday, September 15, 2022. Joanne della Penta is joining the committee as of this meeting.”

Couch and Painting Pictures