

1. NPSI November Board Meeting Minutes FINAL

November 14, 2022

6:30 pm-8:00 pm

Officers:

Past-President – Barbara Sewell, MaMFC, MDIV, MRE, MIPA

Treasurer – Eileen Fletcher, SPHR/SHRMSCP

Secretary – JoAnn Mills

Director of Training – David Parnes, LICSW, FIPA

Recording Secretary – Carol Bolt

Directors:

Caron Harrang, LICSW, FIPA

Alison Kneisl, MD, MBA, MS

Carolyn Steinberg, MD, FRCPC, FIPA

Candidate Representative: Dina Maugeri, MA

Present (alphabetically): Carol Bolt, Eileen Fletcher, Caron Harrang, Alison Kneisl,
Dina Maugeri, JoAnn Mills, David Parnes, Barbara Sewell, Carolyn Steinberg,

The meeting was called to order at 6:30 pm.

I. Sharing about the passing of Past President and colleague Maxine Nelson

A. Eileen Fletcher read a letter from Maxine Nelson’s husband, NPSI Community Member Bob Fahrer

B. Dana Blue and Caron Harrang are contacting Maxine Nelson’s patients per their prior agreement with Maxine and as stated in her Professional Will.

C. Maxine Nelson submitted a paper to the IPA for publication; Carolyn Steinberg is the contact person for follow-up for the IPA, concerning this publication.

II. Consent Agenda:

A. Board minutes of October 19, 2022, have a spelling error of Marianne Robinson’s first name.

Action: Carol Bolt to correct the spelling error.

B. Consent Agenda otherwise passed.

III. Past-President's Report. Barbara Sewell Reporting:

A. Michael Dougherty has submitted his intent to withdraw from The Board. He is overseas and the time difference makes it very difficult to attend meetings. The Board agrees that he has done good work, understands and is sorry to see him go.

Action: Barbara Sewell to write a note thanking him for his service.

B. EBOR results and information. to be provided by Peggy Swenson.

Action: Add to the December 14th, 2022, Agenda.

IV. Treasurer's Report. Eileen Fletcher Reporting:

A. Eileen Fletcher presented via a shared screen the YTD and FY spreadsheets.

B. Eileen Fletcher has been in communication with a grant writer and will have more contact with him in January. She recommended focusing on contracting with a grant writer/ researcher as an early action towards making Operational changes, i.e. hiring an Executive Director.

C. Eileen Fletcher pointed out that there is money available for scholarships. She is interested in how this information has been disseminated. It was noted in discussion that the scholarships apply to candidates who are not just in their first year and that it is possible this is why we have not had more applications. There was discussion about how to further disseminate information about scholarships. And it was noted that the information is presently posted in the website Candidates/password protected login area. Eileen inquired whether information on scholarships is in the Candidates Handbook? It is not.

D. Angel/Legacy Donors discussion- This discussion focused on steps whether to have the '*End of year ask*' focus on the DEI initiative or to focus on administrative and broader infrastructure needs.

Motion: To focus on the DEI Initiative in the Fall '*End of year ask*' for donations. Passed with a majority.

Action: Finance Committee to meet next week to discuss further.

Action: Eileen Fletcher to send scholarship information to Carol Bolt, she will pass along to Candidates.

IV. Town Hall Agenda

A. JoAnn inquired whether the Board is committed to having the Town Hall meeting? The group decided it is.

1. Discussed a more personal invitation by phone and/or another email to increase attendance and involvement.

Action: A planning Committee was created consisting of Barbara Sewell, David Parnes, JoAnn Mills and Alison Kneisl. They will meet early next week to create a more specific agenda, call list and script for the invitational calls.

Action: Barbara Sewell and David Parnes will contact Carol Bolt with a script for calling members. Carol Bolt will contact Full and Community Members & Candidates about attending the Town Hall Meeting after the call list is clarified and a script provided.

V. Newsletter “*Selected Facts*”.

A. Since we are trying to manage without a president (who functions as Executive Editor) and our energies are needed to restructure and the new administrative manager is still coming up to speed, we will not have a Fall/Winter edition of Selected Facts.

VI. Honorariums.

A. The Chair of the Continuing Education Committee, Caron Harrang, asked that presenters at the Scientific Meetings be given an honorarium of \$150.00. The Finance Committee has discussed this and money for honorariums has not been included in the present budget. These will be considered for the upcoming budget for next year. Funds would come from revenue generated by registration.

B. JoAnn explained that this is part of a wider conversation about the infrastructure of NPSI and how our overall compensation is structured. The finance committee is considering this and is working on achieving best practices in how we compensate our teachers, guest speakers and other contributors.

VII. Candidates Report. Dina Maugeri Reporting

A. Dina reported that one area she is aware of is the grief many of the candidates are experiencing regarding Maxine’s Nelson’s death. ‘We are quite overwhelmed by Maxine Nelson’s passing’.

The meeting concluded at 8:10pm.

The Board will meet Wednesday, December 14th, 2022, by Zoom (6:30 to 8:00 pm).